

Valiant Living

706 SW 7th St.
PO Box 450
Madison, SD 57042
Phone: (605) 256-6628
Fax: (605) 256-2060



For Office Use Only

Work Location _____
Position _____
Start Date _____
Rate _____

Application for Employment

It is the policy of Valiant Living to provide equal employment opportunities to all employees and applicants for employment. No person shall be discriminated against in employment because of race, color, religion, sex, age, national origin, or disability. If, due to a disability, a reasonable accommodation is needed to complete the application, please contact Human Resources at (phone) : 605-256-6628.

(PLEASE PRINT CLEARLY)

PERSONAL

Date: _____

Name: _____
Last First Middle

Former Name(s): _____

E-mail Address: _____ Telephone Numbers _____

Preferred Method of Contact: _____

Address: _____
Street City State Zip

Are you legally eligible for employment in the USA? Yes _____ No _____

Position(s) applied for: _____

Please indicate times you are available for work: _____ M-F days _____ Overnights
_____ Evenings/Weekend _____ Any PT
_____ Weekends only _____ Any FT

Were you previously employed by us? Yes _____ No _____ If yes, when? _____

If your application is considered favorably, on what date will you be available for work? _____

Please list your job-related experiences, special skills, or abilities that would benefit Valiant Living?

Have you been convicted of a misdemeanor crime involving theft, fraud, assault or controlled substances or any felony in the past 60 years? Yes _____ No _____

(Do not answer Yes if the conviction has been pardoned, annulled, expunged, sealed or impounded by a court.)

If Yes, please give the conviction date and nature of the offense: _____

A conviction record will not necessarily bar employment.

(Turn to next page)

EMPLOYMENT HISTORY

List below present and past employment, beginning with your most recent:

1 Name and Address of Company and Type of Business	From	To	Starting	Last	Reason for	Name of
	Mo. Yr.	Mo. Yr.	Salary	Salary	Leaving	Supervisor
	Describe the nature of the work:					
Telephone						

2 Name and Address of Company and Type of Business	From	To	Starting	Last	Reason for	Name of
	Mo. Yr.	Mo. Yr.	Salary	Salary	Leaving	Supervisor
	Describe the nature of the work:					
Telephone						

3 Name and Address of Company and Type of Business	From	To	Starting	Last	Reason for	Name of
	Mo. Yr.	Mo. Yr.	Salary	Salary	Leaving	Supervisor
	Describe the nature of the work:					
Telephone						

4 Name and Address of Company and Type of Business	From	To	Starting	Last	Reason for	Name of
	Mo. Yr.	Mo. Yr.	Salary	Salary	Leaving	Supervisor
	Describe the nature of the work:					
Telephone						

I _____ desire that Valiant Living be fully advised of my record with former employers. Therefore, I request and authorize the release of information from my records in response to any requests from Valiant Living. I understand that the information I am authorizing to release includes factual employment information and also can involve records or assessments of my abilities, performance, attendance, productivity, attitude, conduct and other work-related characteristics or issues.

I hereby release from all liability of any type whatsoever arising out of or related to the reference process, and agree not to file or pursue any complaints, claims, or legal actions of any kind against the past employer, employees, representatives, or agents arising out of their activities or actions performed in connection with disclosure of information for the employers indicated below:

Company 1 Yes ___ No ___

Company 2 Yes ___ No ___

Company 3 Yes ___ No ___

Company 4 Yes ___ No ___

Signed: _____ Date: _____

EDUCATION

	Name and Address of School	Course of Study	Check Last Year Completed	List Diploma or Degree Received
High School			Freshman_____	
			Sophomore_____	
			Junior_____	
			Senior_____	
College			Freshman_____	
			Sophomore_____	
			Junior_____	
			Senior_____	
Other (Specify)			Freshman_____	
			Sophomore_____	
			Junior_____	
			Senior_____	

PERSONAL REFERENCES

(not former employers or relatives)

Name and Occupation	Address	Phone Number

What is the best time to call you concerning your application? _____

Do you have a valid driver's license? Yes _____ No _____

PLEASE READ AND SIGN BELOW

I certify that the facts set forth in this application for employment are true and complete. I understand that any false statement on this application may disqualify me from consideration, or result in my termination. Further, I understand that this application is not a contract of employment, nor does this application obligate Valiant Living in any way. Employment at Valiant Living is at-will and can be terminated by either party, with or without notice, at any time, for any reason or no reason. No one other than an officer of the Company has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the forgoing, and then only in a writing signed by an officer.

Signature of Applicant